

SAN DIEGO COUNTY EMPLOYEES RETIREMENT ASSOCIATION
POLICY ON THE ROLE OF ALTERNATE MEMBERS OF THE RETIREMENT BOARD

I. INTRODUCTION

- A. This policy establishes guidelines applicable to the alternate safety and retired alternate Board members and is intended to be consistent with the provisions of the County Employees Retirement Law of 1937 (Government Code sections 31450, et seq.) pertaining to alternate trustees. Where there is a conflict between the provisions of this policy and the '37 Act, the latter shall prevail.
- B. The seventh Board member is a safety member with an alternate member pursuant to Government Code section 31520.1. The alternate safety member may sit on the board in place of an absent trustee elected by SDCERA's members. The eighth member is a retired member with an alternate member pursuant to Government Code section 31520.5.

II. DUTIES AND RESPONSIBILITIES

A. Board Meetings

- 1. An alternate Board member shall perform his or her duties and functions in accordance with the By-laws and policies of SDCERA. The alternate safety and retired alternate Board members shall have the same responsibilities for and access to closed sessions as the seventh and eighth Board members. The alternate safety and retired alternate Board members may participate in the public or closed session deliberations of the Board at all meetings.
- 2. The alternate safety Board member shall participate in voting on resolutions or motions as a member of the Board when the second, third or seventh member is absent from a board meeting for any cause.
- 3. If the alternate safety Board member is sitting and acting in place of the seventh Board member pursuant to Government Code Section 31520.1(b) for determination of the retirement of a safety member of the same service as the seventh member when the seventh member is present the seventh Board member shall not participate in the deliberations or voting of the Board.
 - a) The retired alternate Board member shall participate in voting on resolutions or motions as a member of the Board when the eighth Board member is absent from a board meeting for any cause. If both the eighth member and the alternate retired member are absent from a board meeting, the alternate safety Board member may sit and act for the eighth member.
- 4. The alternate safety and retired alternate Board members shall be entitled to the same compensation as their respective seventh and eighth Board member for attending a meeting, whether or not the seventh or eighth Board member is in attendance at the meeting.

B. Board Officers and Committees

1. An alternate member is not eligible to be elected to an office on the Board. In the event the alternate member is sitting and acting for a Board member who is a current officer due to an absence or in place of a former officer due to a vacancy, the alternate is not eligible to hold the office of the absent or former Board member.
2. An alternate Board member is free to attend meetings of committees. The alternate safety member may sit and act for the seventh Board member and the retired alternate member may sit and act for the eighth Board member due to an absence or vacancy during a committee meeting, but is otherwise not eligible to hold a position on a committee independent of the seventh or eighth Board member.
3. Unless an alternate Board member is sitting and acting for the seventh or eighth Board member due to an absence or vacancy, an alternate Board member shall not participate in the deliberations or voting of a committee.
4. An alternate member shall only be entitled to compensation for attending or participating in a committee meeting due to an absence or vacancy as described in this policy.

C. Quorum and Voting

1. An alternate member may be counted for purposes of establishing quorum for meetings of the Board or its committees only when the alternate member is sitting for a Board member due to an absence or a vacancy.
2. An alternate member shall only have one vote when serving on the Board or a committee due to an absence or vacancy.

REVIEW

This policy shall be reviewed by the Board at least every three (3) years and may be amended at any time.

HISTORY

January 6, 2005	Adopted, effective immediately
December 3, 2009	Amended
January 7, 2010	Adopted, effective immediately
April 5, 2012	Reviewed, no changes
June 4, 2015	Reviewed, no changes